



Job Title:	Operations Manager - Food and Beverage
Salary:	£25,000 - £28,000 per annum (negotiable depending on experience)
Job Type:	45 hours per week, working 5 days out of 7 including weekends
Location:	Llangollen, Wales.
Type of Company:	Exclusive Wedding Venue in North Wales

About Us

Tyn Dwr Hall is an exclusive wedding venue located in the scenic town of Llangollen. We are privately owned - creating a caring dedicated 'work family' is key to our success, and we have been fortunate to have gained a national reputation as one of the leading Wedding destinations in the region.

We have an exciting opportunity for a passionate, enthusiastic Operations Manager to join our hard-working dynamic team. As the Operations Manager you will need to be a warm and friendly person with exceptional drive, enthusiastic personality and a strong background in food and beverage

The Role:

- Oversee the daily operational duties of the wedding and events, ensuring employee productivity, monitoring efficiency of all processes and creating a positive working environment
- Working closely with the General Manager and ensuring clear and accurate communication between departments are undertaken on the handover and delivery of all weddings
- Work with Management to assess and improve processes and policies
- Plan, forecast and execute food and beverage orders
- Contribute to the design and update of menus for both the food and bar
- To ensure that all service standards are maintained throughout the food and beverage operation
- Establish targets, KPIs, schedules, policies and procedures
- Input and control of operational staffing rotas
- Report on management regarding sales results, budgets and productivity
- Comply with food and safety regulations
- Train and develop new employees
- Address staff complaints or performance issues
- Monitor the effective purchase and control of food and drinks
- Maintaining a consistent high level of service and customer care to all of our guests at all times including reviewing customer feedback.
- Supervising the completion of relevant tasks for departments
- To cover all aspects of Duty Management tasks
- Carry out regular checks across departments ensuring cleanliness and company standards are kept consistent

The Person:

- Helpful and friendly manner
- Ability to cope well under pressure and work well as part of a team
- Superb attention to detail
- Enthusiastic and energetic
- A good knowledge of food and beverage



- Ability to prioritise work
- Excellent communication & organisation skills with a “can do” attitude
- Proficient with Word, Excel and outlook
- Well presented, professional and articulate

In Return:

- Private Health Care
- Free parking
- Staff incentives
- Staff days out/team building

To apply for this role, please submit a covering letter and CV to contact@tyndwrhall.co.uk